



1. Work Completed During Period

- **CASP Task 1: Scoping - Study Design - COMPLETE**
- **CASP Task 2: Project Management and Consultant Team Coordination**
 - Prepared for and conducted bi-weekly calls on Monday, June 1, Monday, June 18, and Monday June 29. Internal team meetings were held to discuss tasks and progress. This twenty-second progress report was developed for inclusion with the invoice.
- **CASP Task 3: Public Consultation and Project Advisory Committee (PAC)**
 - KH completed the second Newsletter and posted to the project website on Thursday, June 4. CDOT is distributing the newsletter through its own channels.
 - KH developed a draft “Final Deliverables” page on the project website that will contain all final documents in print and online (reading) versions, as appropriate. This page won’t be made public until all final documents are approved.
- **CASP Task 4: Establish Study Design and Goals - COMPLETE**
- **CASP Task 5: Inventory of System Condition - COMPLETE**
- **CASP Task 5.2: INVENTORY DATA INTO WIMS - COMPLETE**
- **CASP Task 6: Review Existing NPIAS Airport Roles/Classifications - COMPLETE**
- **CASP Task 7: System Performance - COMPLETE**
- **CASP Task 8: Develop Aviation Forecasts - COMPLETE**
- **CASP Task 9: Explore Aviation Issues and Identify System Needs - COMPLETE**
- **CASP Task 10: Review of Intermodal Integration and Access - COMPLETE**
- **CASP Task 11: Review of Environmental Considerations - COMPLETE**
- **CASP Task 12: Analysis of System Alternatives - COMPLETE**
- **CASP Task 13: Develop System-wide Cost Estimate and Implementation Plan - COMPLETE**
- **CASP Task 15: Include Real-life Stories - NON-FEDERAL**
 - This task is developed in conjunction with CEIS Task 7 (see below).
 - Real-life stories were integrated into the final CASP Technical Report.
 - This task is now complete.
- **CASP Task 16: Deliverables**
 - With all chapters in final draft, KH continued with QC reviews of the full CASP technical report, with an emphasis on data consistency in all chapters. CDOT confirmed that July 2020 should be identified as the publication date and should be used in all footers.
 - KH revised the draft CASP executive summary brochure based on CDOT comments and sent back to CDOT for review on Wednesday, June 17. KH is also awaiting a revised cover from CDOT for inclusion.
 - KH submitted a draft of all individual airport reports to CDOT for review on Friday, June 19.
- **CASP Task 17: COVID-19 Analysis (Postscript)**
 - KH conducted 11 of the 19 airport calls in June (the rest were conducted in May).
 - KH conducted research and initiated documentation on the COVID postscript including a description of the pandemic, national impacts to aviation, and forecasts for recovery.
- **Extra Efforts - COMPLETE**
- **CEIS Task 1: Data Collection - COMPLETE**
- **CEIS Task 2: Calibrate Econometric Model - COMPLETE**
- **CEIS Task 3: Calculate Impacts - COMPLETE**



- **CEIS Task 4: Calculate Tax Impacts - COMPLETE**
- **CEIS Task 5: Define Economic Role of Airports in Air Cargo - COMPLETE**
- **CEIS Task 6: Calculate Economic Impacts on Colorado's Agriculture Industry - COMPLETE**
- **CEIS Task 7: Real-life Stories Part II**
 - KH completed the real-life story brochures.
 - KH integrated real-life stories into the CEIS executive summaries, the individual airport reports, and the CEIS technical report.
- **CEIS Task 8: Deliver an Economic Impact Model to Enable CDOT to Conduct Simple Updates and to Estimate Impacts of Future Scenarios**
 - EBP updated the links to the CAO handouts on the final website of the Dynamic Calculator.
 - KH and EBP conducted a training class on using the Dynamic Calculator on Tuesday, June 23.
- **CEIS Task 9: Economic Impacts of DEN - COMPLETE**
- **CEIS Task 10: Documentation**
 - KH submitted a final CEIS technical report on Thursday, June 18 in two formats: print and online (reading). After submission, KH realized the Acknowledgements page had not been added. This was revised and the two versions were distributed to CDOT for publication. The CEIS technical report will be printed along with the CASP technical report in July.
 - KH submitted the draft final CEIS executive summary to CDOT on Tuesday, June 2 for CDOT's submission to the CAB for approval. The CAB approved the CEIS on Thursday, June 4. KH is awaiting a revised cover from CDOT for inclusion in the final CEIS executive summary that will be printed upon CDOT approval.
 - KH submitted a draft CEIS PowerPoint for individual airport use to CDOT for review on Tuesday, June 23.
- **CEIS Task 11: Project Management and Reporting**
 - EBP participated in bi-weekly calls specific to their work on the CEIS.
 - This task is now complete.
- **CEIS Task 12: Update Economic Impacts of Denver International Airport - CANCELLED**

2. Work Anticipated in Next Period

- **CASP Task 2: Project Management and Consultant Team Coordination**
 - Continue bi-weekly calls and providing meeting summaries
- **CASP Task 3: Public Consultation and Project Advisory Committee (PAC)**
 - Update the project website with final materials
 - Transition the project website to CDOT
- **CASP Task 16: Deliverables**
 - Print the CASP executive summary
 - Print the CASP technical report
 - Create CASP image files to provide a link to all graphics once the project is completed to be included in CASP/CEIS videos
 - Print individual airport reports
- **NEW CASP Task 17: COVID-19 Analysis (Postscript)**
 - Prepare documentation for CDOT review
- **CEIS Task 10: Documentation**
 - Print CEIS executive summary (with revised cover)
 - Print CEIS technical report

- Finalize CEIS PowerPoint

3. Issues Incurred

- The only issue encountered was to extend the CEIS schedule into July to reflect that printing for both the CASP and CEIS will be complete in July. All technical tasks have been completed on both projects, with the only outstanding efforts related to finalizing CASP deliverables.